



Brightminds Daycare

Dear Parents,

Thank you for your interest in enrolling your child in my program. I hope I can provide all the love and attention you could possibly want for your child. All of the children I take care of are treated as my own, and I hope that everyone feels like part of the family.

The reason I began providing childcare in my home is because I really enjoy working with little children and I wanted more time with my own children. As I explained to you, I've found it best if everyone is aware of some of the policies that will help to make our program satisfactory for all.

I have prepared the attached agreement, which includes the areas that are most important to me. I hope that you will be comfortable talking to me about any area with which you feel you will not be able to comply. Because I have my own family to consider, it is important that all of the parents respect my hours of operation, sick policy, and need for prompt payment of the weekly fee.

It is also important that we are in agreement about my policies regarding vacations, holidays, and other absences. I would also appreciate your advising me of any important changes in your family life, which may affect your little one's adjustment to childcare.

I am always open to suggestions and feel communication is a very important part of this business. If there are any problems or concerns, I encourage you to talk to me about it. If a lengthy conference is needed, a time that is convenient to both of us will be scheduled, as the other children still need my attention during business hours.

Again, thank you for allowing me to care for your child. You can be assured that I will do my best to provide an interesting day for your child so that you can have peace of mind while you are not present.

Sincerely,

Cassandra Persaud